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Document 18 October 1951
NO CHANGE in Class.
 DECLASSIFIED
Class. CHANGED TO: TS S [ⓐ]
BDA Memo, 4 Apr 77
Auth: BDA REG. 77/1763
Date: 27 FEB 1978 By: g26

MEMORANDUM FOR: D/ST
✓ D/QM
D/A&E
✓ [REDACTED]
✓ TMS

25X1A9a

SUBJECT: TRC Get-Together, October 31, 1951

1. In connection with the meeting of all TRC personnel scheduled for R&S Auditorium at 1610, 31 October 1951, the following subjects suggest themselves to me in the order shown as items of sufficient interest to those attending to be called to their attention. The group attending will consist of all available TRC personnel from all TRC activities, including, administrative, instructional, training support, plans, etc.

2. It is requested that you indicate the propriety of each item by checking the column under "yes" or "no"; if checked "yes" show the priority which you consider this item should be given, assuming that all of the items cannot be covered within the fifty-minute allotment. Space is provided for additional items to be suggested by you. Recommendations as to visual aids, charts, graphs, etc., would also be appreciated under such remarks as you choose to make.

3. The headings which I am giving are necessarily brief; if not understood, consultation is invited. It is further desired that the attached form be returned directly to me not later than the 24th of October.

Enclosure - 1

[ⓐ]
[REDACTED] 25X1A9a
AD/TRC
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SUGGESTED TOPICS FOR 31 OCTOBER MEETING

YES

NO

SUBJECT

1. TRC functioning with Covert Training Advisory Committee and Joint Training Committee in command channels. 2-2-6-0-0-0

2. The creation of the Office of Director of Training, involving the consolidation of overt and covert. The combined administrative set-up. 1-3-1-1-1-0 *check*

3. Personnel policies—rotation. 2-4-4-7-2-0

4. The instructor-student load ratios 3-7-5-8-5-0

- a. Shortages
- b. Effect on rotation
- c. Action being taken

5. The clerical situation 8-6-9-3-0-0

- a. Shortages
- b. Effect on projects
- c. Action being taken

6. Peripheral and fringe activities—statement of the responsibilities and action being taken. 9-3-3-0-0-0

7. The holding program 6-0-0-0-0-0

- a. Problems arising
- b. Action being taken

8. [redacted] 1-2-1-1-2-4

- a. Development schedule
- b. Planning in progress
- c. Ultimate plans
- d. Action being taken

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9. Programs of instruction as being formulated—reasons and purposes achieved. 1-5-4-7-0-0-0

10. Instructors' training course 4-10-5-0-0-0

11. Peak of top structure 6

- 12.
- 13.
- 14.

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