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4 May 1953

25 YEAR RE-REVIEW

MEMORANDUM FOR: DIRECTOR OF TRAINING

SUBJECT: Training (General) Monthly Report - April 1953

1. Personnel in TRG courses:

a. Basic Intelligence Course #8 (11 Mar.-22 Apr. 53)		20
b. Clerical Refresher Course #23 (30 Mar.-17 Apr. 53)		
Typing I	6	
Typing II	3	
Typing Shortcuts	3	
Shorthand I	5	
Intermediate Shorthand	6	
Shorthand II	5	35
c. Clerical Refresher Course #24 (27 Apr.-15 May 53)		
Typing I	6	
Typing II	14	
Shorthand I	5	
Intermediate Shorthand	6	
Shorthand II	8	
English Usage	<u>12</u>	51
d. Special Typing Course for O/O Personnel (9 Mar.-17 Apr. 53)		24
e. Reading Improvement Course #10 (16 Mar.-1 May 53)		
PP/PM/PI Personnel	16	
Agency Personnel	<u>59</u>	75
f. Clerical Orientation Courses #43-47 (1-30 April 53)		87
g. Clerical Induction Training (D St.) (1-30 April 53)		
Typing	26	
Shorthand	20	
English	68	
Geography	69	
Office Practice	<u>68</u>	251

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h.	CIA Indoctrination (1-30 April 1953)		156
i.	Human Resources Program (1-30 April 1953)		225
j.	CIA Language Lab.		
	Jan. - Indef.		5
	Feb.-29 May 53)		7
	Mar.-Indef.		1
	Apr. - 9 Feb.-29 May 53		7
	May - 11 Feb.-29 May 53		8
	June.-29 May 53		6
	July - 25 Mar.-Indef.		1
	Aug. - 23 Mar.-10 July 53		14
	Sept.-29 May 53		5
	Self-Study		<u>138*</u> <u>192*</u>
	Total TRG Training		1,118
2.	Personnel in other CIA programs:		
a.	OHR - Economic Seminar (6 Apr.-21 Aug. 53)		80
b.	OHR - Geographic Seminar (3 Mar.-26 May 53)		92
c.	General Services Records Management Program (14 Apr.-11 May 53)		<u>90</u>
	Total other CIA Programs		262
3.	Personnel entered in Training arranged by TRG at outside institutions:		
a.	Defense Schools		
	Air War College (17 Aug. 52-18 June 53)		1
	Armed Forces Staff College (9 Feb.-1 July 53)		1
	Army War College (28 Aug. 52-June 53)		1
	Intelligence Staff Officers Course (19 Jan.-19 June 53)		1
	Industrial College of the Armed Forces (21 Aug. 52-18 June 53)		1
	National War College (21 Aug. 52-16 June 53)		3
	Naval War College (7 Aug.-52-June 53)		1
	Strategic Intelligence School (9 Feb.-1 May 53)		<u>1</u> 10

*Approximate

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b. Officers Candidate School			
Army		15	
Air Force		11	
Navy		10	
Marines		<u>3</u>	39
c. [REDACTED]			
	(1 Sept. 52-30 July 54)		3
d. Language Training - External			
Georgetown University			
SRA #1 - 2 Feb.-22 May 53		2	
SRA #2 - 7 Apr.-25 July 53		5	
SRS I, Group 4-24 Nov.52-29 May 53		4	
SRS I, Group 5-2 Feb.-29 May 53		4	
SRS II, Group 4-2 Feb.-29 May 53		6	
SRS II, Group 5-2 Feb.-29 May 53		7	
SRS/L - 2 Feb.-22 May 53		4	
SRC - 29 Sept. 52-Indef.		5	
Misc. G'town Courses		<u>62</u>	99
FSI Language			13
Misc. External Language			31
e. Miscellaneous			
FSI - Near East Language & Area Program			
(1 Oct. 52-1 Apr. 54)		6	
FSI - Near East Language & Area Program			
(16 Mar.-53-30 Dec. 54)		4	
FSI-Seminar on Problems of Contemporary			
Africa			
(20 April-8 June 53)		9	
FSI - Lectures in the Intermediate Course			
on Foreign Affairs			
(6 - 30 April 53)		<u>10</u>	29
Attendance at ICOPF Lectures			
(1 - 30 April 53)			3
IHM School			
(1 - 30 April 53)			12
Advanced Management Program - Harvard			
(25 Feb.-23 May 53)			1
Misc. External Training			<u>55</u>
Total External Training			<u>295</u>
Grand Total			1,675

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April Entrants - TIG Training 822

April Entrants - External Training 51

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Registrar, OTR

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