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# Office Memorandum • UNITED STATES GOVERNMENT

TO : Deputy Director of Training (General)

DATE: 11 June 1953

FROM : Chief, Plans and Policy Staff

SUBJECT: Weekly Activities Report -- Period - 5-11 June 1953

25 YEAR RE-REVIEW

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1. Project 52-19, Revision of CIA Regulation. S/PP has combined this regulation, now [redacted] on training at non-CIA facilities, with the regulation on training at Department of Defense schools and colleges, and revised both in accordance with the policies governing training at non-CIA facilities approved by the CIA/CSB. The combined and revised regulation has been coordinated with [redacted]. Also forwarded to front office for review and comment by D/TR and DD/TR(G).
2. Project 52-37, Collection Manual. Largely suspended by Project 53-13.
3. Project 53-3, Training Bulletin. Training Bulletin No. 6 (DDCI) has been sent out for reproduction. It is to be distributed late next week. Training Bulletin No. 7 (DCI) has been reviewed by [redacted], who made a few editorial changes. It is now in process of preparation for publication.

Project 53-5, CIA Regulation on Clerical Training. [redacted] requests that this regulation be expedited upon return of D/TR. S/PP will hand-ca to [redacted] upon approval of D/TR, and ask for coordination and publication as soon as possible.

Project 53-13, Glossary of Intelligence Terminology. Review by Chief, S/PP, continues. Consequent further research, especially in recent CS Instructions, is resulting in numerous reconsiderations and rewritings. A telephoned inquiry by [redacted] staff indicates active interest and desire for the earliest possible publication.

Project 53-22, Training for Employees of IAC Agencies. The Department of the Air Force has submitted the names and a biographic sketch of two candidates for the BIC commencing 6 July. A security clearance check on the candidates is being made by the Security Control Staff. The Department of State and the Department of the Army have one employee each participating in the current BIC.

Project 53-25, 1954 Budget. All Office training requirements are in, except Comptroller. S/PP in process of collating the various requirements. Summary sheets will be forwarded to front office for review and information of D/TR and DD/TR(G) by close of business Friday.

Project 53-30, Rockefeller Foundation Program for the Development of Foreign Affairs Personnel. Chief, S/PP, met on 4 June with Donald McLean and Dean Edward Mason, Littauer School, Harvard University, to discuss the program entitled "Seminar on International and Intercultural Communication." Both

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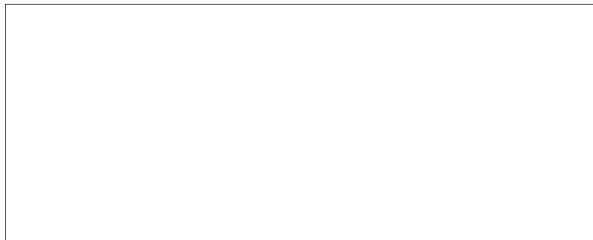
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Mr. McLean and Dean Mason affirmed that they were reluctant to proceed with the program unless it has at least ten State Department personnel as the nucleus of the student body, with five Agency participants and five personnel from the Foreign Information Program and MSA, supplementing State personnel. This problem was discussed with Messrs. [redacted] and Allen Dulles. As a result of these discussions, S/PP agreed to draft a letter for the DCI's signature, apprising the Secretary of State of Agency interest in the program. This office has since been notified that the program will not begin this September, but will be postponed until September, 1954, because the State Department is unable to release any of its people for participation, due to personnel cuts.

8. The following projects are in process:

- Project 52-41, Training Liaison Officers.
- Project 53-1, CIA Regulation on Language Training.
- Project 53-6, CIA Regulation on Management Training.
- Project 53-7, CIA Regulation on Junior Officer Program.
- Project 53-11, CIA Regulation on Processing of Personnel into the Armed Forces.
- Project 53-23, Development of New Language and Area Programs.
- Project 53-29, JOT Program.
- Project 53-32, Training Evaluation.

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