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Security Information

Chief, Training Development Staff, OTR

27 November 1953

Chief, Plans and Programs Staff, OTR

Survey of Training Materials

1. I have asked Mrs. [] to make a survey of the files currently held by TAB to determine what documents are available and to ascertain which of these documents are suitable items for the fulfillment of requests for training materials for overseas use. I am passing these lists to you first, in order that you may screen them, and have suggested appropriate division and branch chiefs to whom they might be submitted for review.

2. What I would like to achieve is a statement that the documents currently held by TAB are current, suitable for overseas training purposes under certain conditions, and that there is no other document available within TR(S) which supersedes or which more appropriately treats the subject. If you or any of the branch or division chiefs have in your possession more recent material or more appropriate material, please indicate by title.

3. You will note also that these lists indicate the number of copies available within TAB. As requests for this material are received from the foreign divisions, it will quickly become necessary for us to reproduce documents of which we now have only one or possibly two copies. Before undertaking such reproduction I think we should assure ourselves that the document is a useful one, that the doctrine expressed is sound, and that we do not have in other files more current and more usable material treating the same subject.

4. May I request your assistance in distributing these lists and in getting a survey completed at the earliest possible date.

[]

OTR/PPS/LBS:dkm
Attachments
Distribution:
1 & 1 to addressee
1 cc to PPS files

JOB NO. [] FILE NO. [] DOC NO. 5 NO CHANGE
IN CLASS/ [] X [] CHANGED TO: IS S C RET. JUST. 22
NEXT REV DATE 87 [] REVIEWER [] TYPE DOC. 02
NO. PCS 1 CREATION DATE [] ORG COMP // OPL// ORG CLASS 5
REV CLASS 5 REV COORD. AUTH: HR 70-3

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