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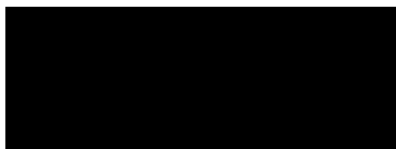
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Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training
FROM : OSI Training Liaison Officer
SUBJECT: Professional Administrative Officer Program

DATE: 24 October 1951

Reference is made to your statement of the problem of the proposed Professional Administrative Officer Program, dated 17 October 1951. With specific reference to paragraph B, the coordinated view of this office is that items 1 through 4 represent management, wage and classification, personnel, budget, and personnel procurement problems. There is general agreement with item 5, for it is felt that OSI would benefit from the implementation of an Agency program to increase the efficiency of administrative personnel now on duty and to train new administrative officers.



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