

DETACHMENT "H"

USAF Declass/Release Instructions On File

17 August 1971

STANDARD OPERATING PROCEDURE

H-50-3 This SOP supersedes H-50-7 dated 14 January 1970 and replaces H-50-3 dated 1 March 1971.

MISSION BRIEFING AND DEBRIEFING PROCEDURES

1. PURPOSE: To outline the procedures and to designate who will attend briefings and debriefings for training, maintenance and operational missions.
2. SCOPE: The provisions of this SOP are applicable to all personnel involved in mission briefing and debriefing.
3. RESPONSIBILITY: The Director of Operations is responsible for insuring adherence to this SOP.
4. PROCEDURES:
 - a. The Director of Operations or his authorized representative and/or the Detachment Commander will monitor all briefings and debriefings, and will conduct all briefings and debriefings of flights involving U. S. personnel.
 - b. The 35th Squadron Commander or Operations Officer will conduct all briefings and debriefings of flights involving [REDACTED] personnel.
 - c. The established briefing/debriefing format will be used for all flights.
 - d. No instructions or special requests will be passed to the pilot without prior permission of either the Detachment Commander, [REDACTED] Commander or the Director of Operations, [REDACTED] Operations Officer.
 - e. All mission briefings and debriefings will be tape recorded. Tape disposition will be in accordance with SOP H-50-8.
5. ATTENDANCE:
 - a. Briefings will be attended by the following personnel:
 - (1) Mission pilot
 - (2) Director of Operations or his authorized representative and/or the Detachment Commander.
 - (3) [REDACTED] Commander or Operations Officer (missions mandatory, others optional).
 - (4) Chief of Maintenance and/or crew chief.

- (5) Flight Planner.
- | *(6) Weather briefing officer.
- *(7) U.S. Mobile Control/IP, whenever possible.
- ** (8) Security representative.
- *(9) Any maintenance and/or equipment specialist as required by the nature of the mission flown.
- (10) Other personnel, at the discretion of the Detachment Commander/Director of Operations.

b. Debriefings will be attended by the following personnel:

- (1) Mission pilot.
- (2) Director of Operations or his authorized representative and/or the Detachment Commander.
- 25X1C (3) [REDACTED] Debriefing Officer.
- (4) Flight Planner.
- | *(5) Weather Officer.
- *(6) Chief of Maintenance and/or crew chief.
- *(7) Engine representative.
- *(8) Auto-pilot/Tracker representative.
- *(9) Special Equipment representative.
- *(10) Life Support representative.
- (11) Avionics representative.
- ** (12) Intelligence Officer.
- ** (13) Security representative.

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NOTE: * Personnel so identified will be present during non-sensitive portions only.

** Personnel so identified will be present for operational missions only.

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Detachment Commander

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