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ENCLOSURE (2)

HEWSON PROJECT PERSONNEL BRASSING POSITION DESCRIPTIONS

Project Manager. The incumbent has the responsibility to manage the material development, procurement and support for all Naval Reconnaissance, Electronic Warfare, Special Operations, and Intelligence Processing Systems as directed by the Project Charter. It is recommended that this billet be filled by the best Captain who is fully qualified by experience to manage these technical/operational areas without regard to designator.

Deputy Project Manager. The incumbent has the following responsibilities:

- a. Act with the full authority of the Project Manager in fulfilling the responsibilities of the Project Charter in the absence of the Project Manager.
- b. Provide continuity to the Project effort by serving as the main consultant to the Project Manager.
- c. Coordinate the Project Staff
- d. Establish Project Policies and Procedures
- e. It is recommended that this individual be a GS-16.

Financial Planning and Program Officer. The individual who occupies this position is responsible for all Project Budget Plans, for supporting the various system commands where appropriate in budget preparations, justifications, program objectives, force structure support and PCP actions. This individual will insure the proper allocation of project funds and the proper reporting on use of such funds as assigned. He will coordinate through the appropriate system command the allocation, planning, and reporting of all fiscal matters pertaining to the Project. He will keep Project Officers apprised of funds status.

Joint Service In Flight Data Transmission System Project Officer. The individual occupying this position is responsible to the Project Manager for the overall development, procurement and support of the Joint Service In Flight Data Transmission System which the Navy has been assigned to prosecute as the executive agent. It is anticipated that the Joint Project Office will be physically located in San Francisco at the Naval Radiological Defense Laboratory, staffed, directed and controlled under the HEWSON Project Office by personnel from all services. The individual would be the initial Oinc of this Joint Project Office who probably would become the Liaison Officer after final implementation of the project. Initial planning and establishment of the project will be the responsibility of the Liaison Officer. It is recommended that this billet be established as a military billet at the rank of Commander, preferably a 1310 or 1510 designator with experience in handling and processing reconnaissance and other intelligence materials.

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REMSON PROJECT PERSONNEL REPORTING POSITION DESCRIPTIONS CONT'D

Assistant Project Manager for Reconnaissance Systems. The individual who occupies this position will be responsible to the Project Manager for the development, procurement and support of all Navy reconnaissance systems, including space, air, surface and sub-surface. In addition, he will coordinate the integration of the various systems into the appropriate platforms as applicable. He will insure the integration of the product of these systems to be compatible with those Naval Intelligence Processing Systems and where necessary, advise the Assistant Project Manager for NIPS of changes required in processing technology when the development of new sensors dictates a modification or change to NIP Systems. This individual will insure the integration of all reconnaissance sensors for all types of platforms and maintain maximum commonality where possible. It is recommended that this billet be filled by military with the rank of Captain in order to have adequate rank and stature when representing the Project Manager in joint service meetings and in the normal day to day business relationships with the Systems Commands.

Assistant Project Manager for Electronic Warfare. The incumbent will manage all material aspects of Naval Electronic Warfare as required by the Project Charter. He will insure the cross-pollination of space, air, surface and sub-surface technology. He will insure the integration of all Electronic Warfare Systems in the various platforms utilizing electronic warfare material. He will develop and maintain procedures to accrue maximum benefit from all electronic warfare material procedures. It is recommended that this billet be filled by a Captain with proven knowledge and effectiveness in Electronic Warfare.

Assistant Project Manager for Naval Intelligence Processing Systems. The incumbent will be responsible for managing the development, test, production, installation, and support related to the installation and utilization of mechanized intelligence systems that will provide the operating forces with updated intelligence for Tactical use. This includes the coordination of the system effort with the ships installations, and coordination of the Navy Systems with Army, USAF, Marine Corps Systems. This also involves coordination of the Navy intelligence systems with Command and Control, Communications and Data Transfer Systems. Present Intelligence Systems represent capital assets of \$90,000,000 which will increase to an investment of approximately \$250,000,000 by 1975. It is recommended that a GS-15 with prior experience in Naval Intelligence Processing Systems be placed in this billet.

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REWSON PROJECT PERSONNEL STAFFING POSITION DESCRIPTIONS CONT'D

DIPS Project Officer (1120/2). The individual who occupies this position will be responsible to the Project Manager for the overall management of the DIPS Program. In this regard, he will be responsible for the development, procurement, and support of all facets of the DIPS Program, and all components thereof. He will ensure the compatibility of all components and subsystems with the platforms in which they are to be or are being installed, and act as a coordinator for the Project Manager, with all appropriate agencies and commands so that the Navy's needs in this area are met with maximum efficacy. It is mandatory that this be a military billet (1120/2) and that the officer assigned be qualified for command of submarines, and have had command experience, including personal experience in appropriate operations related to DIPS. This officer will be assigned for primary duty to the REWSON Project and for additional duty to the Ships System Command.

Chief Engineer for Detection Intercept Passive Submarines (DIPS). This billet reports to the DIPS Project Officer and is responsible for the development of the DIPS Project System. In addition, he will maintain liaison with Navy Laboratories, the Ships System Command and various contractors. He has one assistant, he will be assigned to the Ships System Command for additional duty from the REWSON Project. It is recommended that this billet be filled by a GS-15.

Project Officer for Detection Intercept Passive Submarine (DIPS) (Installation) This billet reports to the Assistant for DIPS. He is responsible for the coordination of the installation of all equipment developed in support of the DIPS Program. He will be assigned to the Ships System Command for additional duty from PM-7. It is recommended that this billet be filled by a GS-12.

Assistant Project Manager for Special Operations. The incumbent will be responsible for the management of the material aspects of air, space, land and shipboard Special Naval Operations. These material efforts are generally characterized by the highly classified support they lend to intelligence effort or other clandestine activity. Because of the classification of specific efforts, abnormal material procedures must be utilized to assure that security is maintained. A further unique aspect is that a large percentage of the material effort will be for one of a kind items not normally associated with Naval Operations. It is recommended that a Commander with knowledge of Special Operations and/or NMC procedures be assigned to this billet.

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REWSON PROJECT PERSONNEL STAFFING POSITION DESCRIPTIONS CONT'D

Special Operations (Assistant). The incumbent must provide continuity for the special operations material effort. This is extremely important since, where the classification of a project prohibits an explanation of it to personnel in the "Action Chain", the most effective means of obtaining expeditious cooperation is through historical faith and rapport. The incumbent must maintain liaison with the intelligence community to assist in the definition of material support to operations. The incumbent will, as a representative of Air, Ships, and Ordnance Systems Commands, act on special operations tasks within these commands. A GS-13 with intelligence and NWC experience is recommended for this billet.

Special Operations Plans. The incumbent (GS-7) must create and maintain intelligence, operational and material plans and records necessary for the effective prosecution of Special Operations.

Assistant for Surface/Sub-Surface Reconnaissance Systems. This billet reports to the assistant project manager for Reconnaissance Systems and is responsible for all Reconnaissance Systems that pertain to or are installed in Ships, both Surface and Sub-Surface. He has two assistants, one for surface systems, one for sub-surface systems. These assistants are assigned to the Project for additional duty from the Ships System Command. The assistant for Surface/Sub-Surface Reconnaissance Systems is assigned to the Ships System Command for additional duty from the REWSON Project. Current assigned projects include equipment developed to support the DIPS program, the AGI and AGTRs programs, systems in support of Small Boat Reconnaissance projects and miscellaneous projects for submarine applications. This individual will insure support to the DIPS Project Officer in the areas of system development, procurement and support. It is recommended that this billet be filled by a GS-15.

Assistant for Space/Air Reconnaissance Systems. This billet reports to the Assistant Project Manager for Reconnaissance Systems, and is responsible for all reconnaissance systems that pertain to or are installed in aircraft and space vehicles or satellites. He has two assistants, one for general aircraft reconnaissance matters, and the other for the primarily electronic-oriented VC/PROM area. Both of these assistants will be assigned for primary duty in the ASC. The incumbent will have primary duty in the PM-7 office, and additional duty in the ASC. The individual who occupies this billet will have primary cognizance, under the Assistant Project Manager for Reconnaissance Systems, for the management and complete logistic support of all Navy and Marine Corps aircraft and space vehicle, single and multi-sensor reconnaissance systems, and sub-systems related to aircraft and space vehicles. It is recommended that this billet be established at the GS-15 level.

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REWSON PROJECT PERSONNEL STAFFING POSITION DESCRIPTIONS CONT'D

Assistant for Sensor Integration. This billet reports to the Assistant Project Manager for Reconnaissance Systems and is responsible for keeping Project personnel abreast of the state of the art in Sensor developments and is responsible for the integration of sensor systems to support the reconnaissance effort. He will maintain liaison with all service activities and agencies in the intelligence community to assure that personnel in the Project are aware of the latest sensor developments as they apply to specific programs and to preclude redundant development. He will have four assistants to cover the specific areas of optics, electro-optics, passive ECM, and acoustics, with an additional individual assigned for additional duty in the area of optics. It is recommended that this billet be filled by a GS-15.

Project Officer for Optics. This billet will report to the Assistant for Sensor Integration. He is assigned the responsibility of determining the latest development in optics, particularly as they may apply to Project assigned to the REWSON Project Office. He will maintain liaison with Navy Laboratories, the Ships System Command and various contractors. He will follow up particular critical technical areas in the optics field in the REWSON Office. He will coordinate all work with that section in the REWSON Office assigned the particular project. It is recommended that this billet be filled by a GS-13.

Project Officer for Electro Optics. This billet will report to the Assistant for Sensor Intergration. He is assigned the responsibility of determining latest developments in Electro Optics particularly as they apply to projects assigned to the REWSON Project Office. He will maintain liaison with government laboratories, the Ships System Command and various contractors. He will follow critical technical areas in Electro Optics Program in the REWSON Office. He will coordinate all work with that section in the REWSON Office assigned the particular project. It is recommended that this billet be filled by a GS-14.

Assistant for Passive ECM. This billet reports to the assistant for Sensor intergration. He is assigned the responsibility of determining the latest development in Passive ECM techniques, particularly as they may apply to projects assigned to the REWSON Project Office. He will maintain liaison with government laboratories, the Ships System Command and various contractors. He will follow up particular critical technical areas in the passive ECM techniques in the REWSON Office. He will coordinate all work with that section in the REWSON Office assigned the particular project.

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ENCLOSURE (2)

REWSOON PROJECT PERSONNEL STAFFING POSITION DESCRIPTIONS CONT'D

Project Engineer for Acoustics. This billet reports to the Assistant for Sensor Integration. He is assigned the responsibility of determining the latest developments in acoustics particularly as they may apply to projects assigned to the REWSOON Project Office. He will maintain liaison with Navy laboratories, the Ships Systems Command and various contractors. He will follow up particular critical technical areas in acoustics programs in the REWSOON Office. He will coordinate all work with that section in the REWSOON office assigned the particular project. It is recommended that this billet be filled by a Lieutenant Commander.

Assistant for Space/Air Electronic Warfare Systems. This billet reports to the Assistant Project Manager for Electronic Warfare Systems. He is responsible for keeping project personnel abreast of the state of the art of electronic warfare techniques, equipment or systems applicable to space and/or air vehicles. He will maintain active liaison with all service activities and agencies within the intelligence community to assure that Project personnel are aware of the latest electronic warfare development. He will be assigned to the Air Systems Command for additional duty from PM-7. He will have two assistants to cover the specific areas involved. It is recommended that this billet be filled by a GS-15.

Assistant for Surface/Subsurface Electronic Warfare Systems. This billet reports to the Assistant Project Manager for Electronic Warfare System. He is responsible for keeping project personnel abreast of the state of the art in E/W systems development. He will maintain liaison with all service activities and agencies in the intelligence community to assure that project personnel are aware of the latest E/W development as they apply to specific programs and to preclude redundant development. He will be assigned to the Ship System Command for Additional Duty from PM-7. He will have three assistants to cover the specific areas involved. It is recommended that this billet be filled by a GS-15.

QRC Project Officer. The incumbent will develop and maintain those material procedures and relationships necessary to implement all Quick Reaction Capability tasks assigned by OPNAV for the REWSOON responsible systems and/or equipments. It will be necessary for the incumbent to be intimately acquainted with NMC procedures in order that he may provide equipment in days that would normally take months or years to develop or acquire. It is recommended that this billet be filled by a CDR with intimate knowledge of NMC procedures.

QRC Procurement Assistant. A procurement specialist (GS-12) is required for the coordination and management of the procurement of REWSOON QRC material. Responsibilities of this individual will include providing continuity liaison with Systems Commands on the status of contractor effort, and to expedite production efforts. It is recommended that this billet be filled by a GS-12.

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(28) Report in writing to the originator of a Project requirement, to the functional organizations involved, and to appropriate official levels of management any pattern of failures affecting a weapon system or capability, a component thereof, or related equipment in order that decisions regarding continued effort to fulfill the requirement can be made by appropriate officials to ensure maximum economy and effectiveness.

(29) Furnish to all participating activities current information as to project plans and proposed changes in order that they may update and keep current their detailed plans for functions for which they have responsibility.

(30) Issue, under his own authority, such correspondence, technical directives, management plans, instructions, and allocations as may be necessary to ensure that plans, programs, budgets, and schedules of his project are properly integrated and time-phased. Existing management systems, procedures, and reporting systems will be utilized to the maximum extent possible.

(31) Maintain a complete chronological history of the Project which will provide accurate information concerning all significant events and decisions relating to the Project and from which the Project may be reconstructed step by step.

c. As the Executive Agent for Joint Service Projects, the Project Manager shall, by negotiation with participating agencies:

(1) Prepare the Project Charter for final approval of the CSM and appropriate officials of participating agencies.

(2) Assign, and monitor, project sub-tasks to other participating agencies in accordance with the Project Charter.

(3) Ensure joint agency participation in all appropriate technical and management decisions.

d. When the Department of the Navy is not the Executive Agency, the Project Manager shall:

(1) Participate in preparation of the Project Charter.

(2) Complete, or assure the completion of, all project sub-tasks assigned by the Executive Agency, and keep the executive agency informed of progress on such tasks.

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