

UNCLASSIFIED	CONFIDENTIAL	SECRET	
CENTRAL INTELLIGENCE AGENCY OFFICIAL ROUTING SLIP			
TO	NAME AND ADDRESS	DATE	INITIALS
1	Chief, FBID		
2			
3			
4			
5			
6			
	ACTION	DIRECT REPLY	PREPARE REPLY
	APPROVAL	DISPATCH	RECOMMENDATION
	COMMENT	FILE	RETURN
	CONCURRENCE	INFORMATION	SIGNATURE
<p>Remarks: Roger: There is attached for your comments a draft of a proposed agreement for the printing of the FBIS Daily Reports. This agreement will supersede the one which you and I signed in Nov. 1957.</p> <p>We are quite pleased with the way in which our new system is working and we believe that the new agreement provides for about all of the material which you will want to include in the Daily Reports. You may be interested in knowing that since we converted to the system you have averaged 320 pages (exclusive of covers) a night. The maximum of which we suggest here is 20 pages over this average.</p> <p>If you have any questions on this draft please give me a call. After you return the draft I will submit a final copy for you signature.</p>			
FOLD HERE TO RETURN TO SENDER			
FROM: NAME, ADDRESS AND PHONE NO.			DATE
<p><i>10-20 FBID still studying</i> <i>10 C/FBIS 10 8</i></p>			
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OL/PSD:RWF

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AGREEMENT BETWEEN FOREIGN BROADCAST INFORMATION DIVISION
AND PRINTING SERVICES DIVISION FOR PRODUCTION OF FBID
EDITORIAL BRANCH PUBLICATIONS

1. General

- a. The following arrangements are agreed to in order to insure rapid and efficient production and distribution of FBID Editorial Branch publications without over taxing Printing Services Division facilities.
- b. This agreement supersedes all previous agreements and memoranda relative to the production of FBID Editorial Branch reports and publications.

c. The agreement shall
2. Daily Reports

- a. Offset masters will be delivered by FBID to the PSD printing plant no later than 1600 hours each day.
- b. The offset masters will be printed by PSD during the evening shift and delivered to consumers at the earliest practicable hour the following morning.
- c. The total number of printed pages of the five daily reports shall not exceed 340, including contents pages but excluding covers. (This total includes the White book.) No book shall exceed 96 pages including covers.
- d. The number of copies printed of each book shall not exceed:
 - (1) Far East, 775
 - (2) Latin America, 550
 - (3) USSR & East Europe, 825
 - (4) Middle East, Africa & West Europe, 675

(5) Foreign Radio Broadcast (White Book), ⁷²⁵₃₅₅₀

In the event it becomes necessary to increase the number of copies of any report beyond that indicated above, the number of pages of the book so increased shall be reduced by four for each 10 percent increase in number of copies.

e. In exceptional circumstances, dictated by major international developments, the total number of pages may exceed 340 and run to 360. In such cases ad hoc arrangements for printing will be made between FBID and PSD at the beginning of the working day.

3. When it is necessary to print a Supplement or a World Reaction Report along with the Daily Reports, the number of pages of the Supplement or World Reaction Report is to be included in the maximum number of pages mentioned in paragraph 2c and e above.

4. *A suspension etc*

Chief, FBID

Date

Chief, PSD/OL

Date