



Department of State INR/P

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Foreign Publications Procurement Program

ПРОСТАВЛЯЮТ ВСЕ СТРАНЫ, СОДЕРЖАЩИЕ ПОВЕЛЕНИЕ ВСЕХ СТРАН, СООБЩАЮЩИХ ВРАТАМИ РЕЧЬ ОБЩЕГО НАРОДА ИЛИ ДРУГОЕ ПРОЯВЛЕНИЕ НЕЗАВИСИМОСТИ
 БАРНАК БАЛКАРЫ ПРОСТАВЛЯЮТ ПОВЕЛЕНИЕ НАРОДА ИЛИ ДРУГОЕ ПРОЯВЛЕНИЕ НЕЗАВИСИМОСТИ ИЛИ ДРУГОЕ ПРОЯВЛЕНИЕ НЕЗАВИСИМОСТИ
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ИЗВЕСТИЯ

Советов Народных Депутатов СССР

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Sonntag/Sunday, 12./13. 10. 1985 - D o o o

DIE WELT

UNABHÄNGIGE TAGESZEITUNG FÜR DEUTSCHLAND

№ 238 - 41. W. - Preis 1,40 DM - I H 7109 A

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KATOLIČKI TJEDNIK

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יום 36 תמוז תשמ"ו

תמוז 36 תמוז תשמ"ו ידיעות אחרונות 10.10.1985

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January 1986

Department of State INR/P

Foreign Publications Procurement Program

January 1986



Contents

	<i>Page</i>
The Roles of INR/P and of the MPO	1
How to Order Publications	1
How to Renew Serials and Annuals	2
Soviet Publications: the Moscow Program	3
Publications From Denied Areas	3
Followups	3
The Selection Program	4
Transferring Funds	4
Additional Information	5

Appendixes

I Serial Order for INR/P
II Serial Renewal Order for INR/P
III Annual Order for INR/P
IV List of Foreign Service Posts
V Post Obligation Codes
VI Followups for INR/P
VII Transfer of Funds Agreement
VIII Voucher for Transfers Between Appropriations and/or Funds
IX Foreign Language Aid for Selected Publications

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The Roles of INR/P and of the MPO

The Foreign Publications Procurement Program (FPPP) taps the resources of US embassies, interest sections, and consulates all over the globe to procure foreign publications for US Government agencies. Specific requests from those agencies for publications are channeled into either the Worldwide or Moscow Programs of the FPPP; purchases initiated by foreign service posts to meet general agency guidelines are handled under the Selection Program. The State Department's INR/P coordinates all orders and correspondence between the posts and the US Government agencies participating in the FPPP to ensure that duplication of effort between agencies does not occur and to verify that all orders and followups are necessary and complete.

At every US embassy and many consulates, the Map and Publications Officer (MPO) is the contact for INR/P. Moscow, Berlin, Brussels, and Tokyo have full-time MPOs; elsewhere, the position is usually filled on a part-time basis by a Political or Economic Officer.

The major duties of the MPO are, first, to review all orders and followup correspondence received from INR/P and make sure that action is taken and, second, to initiate purchases under the Selection Program (see page 4). At most posts, local employees (Foreign Service Nationals—FSNs) are charged with the day-to-day tasks of ordering and mailing publications, maintaining files, and processing invoices.

How to Order Publications

INR/P will provide you with order forms, called Operations Memorandums (OMs), which are used to order books, serials, and annual publications. You may include requests for several titles on one OM, but you should avoid mixing types of publications (e.g., on one OM you may request three books, but not one book and one annual). INR/P defines serials and annuals as follows:

- Annual—any publication (other than a book) issued three times a year or less.
- Serial—any publication issued more than three times a year.

You may order sample copies of subscription items rather than a yearly subscription by stating in the text of the OM, "Please forward 2 or 3 consecutively dated sample copies of the following publication."

Completed OMs should *always* be sent to INR/P for review and forwarding to the post, using this address:

Department of State
INR/P
Washington, DC 20520

Please see the sample OM in Appendix I. Note that this sample is an order placed by and for INR/P; your order will be tailored for your organization, particularly with regard to fiscal data.

How to Renew Serials and Annuals

Renewal orders for serials and annuals take the form of lists of titles to which you currently subscribe and which you wish to continue receiving during the next calendar year. Your lists must either be typed on OMs or be accompanied by a cover OM containing fiscal data for the upcoming fiscal year. In May or June of every year, INR/P will notify you by memo of deadlines for renewing serials and annuals. The memo will include specific instructions for completing renewal OMs. After reviewing your lists, INR/P forwards them to the posts in October and November. MPOs and FSNs will renew existing subscriptions through December of the following year.

Two renewal OMs (see Appendix II) are typed for every post: one for serials and one for annuals. The text portion of the OMs should make it clear whether the order is a renewal for a serial or an annual. Because INR/P sends the two listings separately, special care must be taken to ensure that serial titles and annual titles are correctly separated and on the proper OM. Renewal OMs are always dated October 1 so that costs are charged to the new fiscal year's allotment. The information required for each title on the renewal OM includes the number of desired subscriptions and the estimated cost. We recommend that your renewal OM for annuals also include, for every title listed, the year of the latest edition in your collection. It is always wise to include information on how often a title is published (e.g., *Tempo*—weekly). The memo INR/P sends in May or June will include specific instructions for filling out renewal OMs.

It is important that any price and title information you have received since last ordering a publication be included in the renewal orders. After reviewing your renewal orders, INR/P will return one copy to you so that you may amend your records to reflect any corrections INR/P

made on your order. The posts are instructed to send back current price information for your records. Posts do not always convert prices into US dollars; fortunately, the Office of the Comptroller, Department of State, publishes up-to-date currency conversion sheets, which you can obtain by calling 235-9309.

Previously unordered titles must *not* be placed on renewals orders. New orders must be submitted separately on a regular order OM.

Soviet Publications: the Moscow Program

For administrative purposes, INR/P distinguishes between publications from the USSR and those from the rest of the world. Many ordering procedures are different; funds for Soviet publications are maintained in a separate account; deadlines for renewals are considerably earlier than those for other countries; and the Selection Program takes a different approach. INR/P devotes one area specialist to this account. If you plan to place funds in the Moscow Program or desire additional information, we will send you a briefing paper outlining special ordering procedures.

Publications From Denied Areas

It is sometimes possible to go through third countries to order publications from denied areas (countries with which the United States has no diplomatic relations). OMs for titles from the denied areas listed below should be addressed to one of the corresponding posts. Please contact INR/P for assistance with these publications:

Vietnam	Amconsul Hong Kong, Amembassy Moscow
Iran	Amembassy London
North Korea	Amembassy Seoul, Amembassy Moscow
Mongolia	Amconsul Hong Kong, Amembassy Moscow, US Mission Berlin, Amembassy Prague
Albania	US Mission Berlin, Amembassy Paris

Followups

There are two ways to follow up on receipt problems:

INR/P will provide you with blank followup Operations Memorandums (see Appendix VI), which can also be used to cancel a subscription or authorize additional funds. Completed followup OMs, like order OMs, must be sent to INR/P for forwarding to the post.

For a faster response, INR/P will cable any post on your behalf. Simply call the INR/P officer responsible for the post in question, explain your problem, and ask that a followup cable be sent.

The Selection Program

The Selection Program provides for *post-initiated* purchases of new publications; agencies may allocate selection funds at one or more posts. Selection guidelines, outlining each agency's special interests, are periodically updated by INR/P and routed to concerned agencies for their review. Between updates, it is each agency's responsibility to contact INR/P to refine or change requirements. MPOs and their FSN assistants are not specialists in all fields; it is important, therefore, that the guidelines be accurate, clear, and comprehensive.

An INR/P officer can help you determine the amount of money to allocate at a particular post. In general, you should authorize at least \$50.00, even in areas where publications are inexpensive. We have often found in the past that agencies have stated their selection requirements but have grossly underestimated the money it would take to cover those needs. As a result, MPOs who were initially enthusiastic about the Selection Program have become discouraged because they have had to work within unrealistic and counterproductive financial constraints.

Always inform an INR/P officer if you are not satisfied with the amount or choice of Selection Program material. Generally, this happens when the post has not received a clear picture of your requirements; your INR/P contact will be happy to write to the MPO to clarify your requirements. Let us know, too, when selection is good so that we may commend and encourage the MPOs.

Transferring Funds

In August INR/P initiates the process by which funds for the next fiscal year are transferred from your agency to the Department of State. INR/P will send you a memo asking for your Letter of Intent (a letter or memo stating the amounts you plan to transfer to the FPPP for the Worldwide Program, the Moscow Program, or any Selection Program) and recommending amounts on the basis of your previous year's expenditures.

Your Letter of Intent is considered a firm commitment to participate in the FPPP and, once received by INR/P, triggers the preparation of two other financial agreements: the Transfer of Funds Agreement (see Appendix VII) and Form 1080 (Voucher for Transfers Between Appropriations and/or Funds—see Appendix VIII), both of which are processed by the office of the Executive Director of INR (INR/EX) and mailed to your agency for signature.

Please note that the Transfer of Funds Agreement requests that your agency monitor its expenditures to ensure that enough money has been transferred to the Department of State. If necessary, additional funds can be transferred at any time. Noting updated price information as you receive it throughout the year will simplify this process and will help you estimate future expenditures.

If, by mistake, you receive an invoice from a post, forward it to INR/P. The fiscal data on your OM authorizes the post, which should be paying all bills, to use your funds for expenditures. INR/P sends invoices back to the posts for payment.

Unspent monies cannot be credited or refunded to your agency at the end of the fiscal year.

Additional Information

If you need additional order or followup OMs, call your INR/P representative.

INR/P officers periodically visit foreign posts and will contact you about a month before departure for your comments on the service you receive from posts they will visit. (Please remember, however, to contact INR/P any time you have a problem with receipts or Selection Program items.)

After returning from TDYs, or as circumstances warrant, INR/P officers may hold Interagency Map and Publications Acquisitions Committee (IMPAC) meetings for certain areas, gathering together representatives of agencies participating in the program. IMPAC meetings allow you to meet your counterparts and receive up-to-date information on program activity in various parts of the world.

As a participant in the FPPP, you will receive copies of INR/P's Book Lists (bibliographies of new acquisitions received by INR/P from the USSR; European, Latin American, and Middle Eastern countries; China; and Japan). Perusing the lists can give you a good idea of the kinds of publications available from specific areas. You can obtain some of these books from INR/P on loan or for retention.

Once a year, INR/P orders foreign telephone directories for all US Government agencies. Diplomatic lists for most foreign government and selected international organizations can also be acquired through INR/P. Please contact your INR/P representative for more information.

We welcome your questions and comments. Please feel free to call the numbers listed below:

Chief, INR/P	647-8500
Budget and Fiscal Officer	647-8500
Publications Program Officer	647-8500

Area publications specialists:	
USSR, Europe (excluding United Kingdom)	647-8304
Near East, Africa, Asia	647-3371
Latin America, Canada, United Kingdom	647-8686

Appendix I

Sample Serial Order For INR/P

UNCLASSIFIED

OPERATIONS MEMORANDUM

AIR MAIL

Date: August 28, 1985

① TO: Amconsul HONG KONG

② FROM: The Department of State (INR/P) *sib*

SUBJECT: Foreign Publications: Procurement for (INR/P)

If not obtainable gratis, charge cost against:

Please acquire the material indicated below. Forward by air or sea pouch as shown in last column, addressed:

Appropriation	1950113	④
Allotment	1725	⑤
Obligation	603005	⑥
Object Class	3137	⑦
Order No.	82	⑧

③ type your address here

⑨ Estimated item cost indicated below may be exceeded by 50% or \$5.00, whichever is the greater, without additional authorization from the Department.

ITEM NO.	AUTHOR AND TITLE	NO. OF COPIES	TOTAL EST. COST	BY POUCH
	<p>Please enter one (1) subscription to begin with the first available issue and continue through December 1985. Thank you.</p> <p>ASIAN FINANCE Asian Finance Publications Ltd. ⑩ Hyde Centre, Suite 9D 223 Gloucester Rd Hong Kong</p> <p>NOTE: This order increases (agency) subscription to this monthly to a total of three (3).</p>	1	\$25.00	AIR ⑪

ORDER AND ITEM NUMBER SHOULD BE CITED IN THE REMARKS COLUMN OF FORM FS-455

UNCLASSIFIED

Appendix II

Sample Serial Renewal Order for INR/P

UNCLASSIFIED

OPERATIONS MEMORANDUM

AIR MAIL

TO: Amembassy NEW DELHI

Date: 1 Oct 85

FROM: The Department of State (INR/P) *sjt*

SUBJECT: Foreign Publications: Procurement for DMAAC

If not obtainable gratis, charge cost against:

Please acquire the material indicated below. Forward by air or sea pouch as shown in last column, addressed:

DMA Aerospace Center
ATTN: ADLR
3200 South Second Street
St. Louis, MO 63118-3399

Appropriation 1960113Allotment 1725Obligation 601010Object Class 3137Order No. OM-86-ADL-61

Estimated item cost indicated below may be exceeded by 50% or \$5.00, whichever is the greater, without additional authorization from the Department.

ITEM NO.	AUTHOR AND TITLE	NO. OF COPIES	TOTAL EST. COST	BY POUCH
	<p>Please renew our subscription to the following serial publication for the period Jan thru Dec 1986 to be shipped via COMMERCIAL AIRMAIL:</p> <p>SKYWAYS (Magazine)</p> <p>Available from: Aeronautical Publications of India Private Ltd. Santacrus Airport Bombay 29 India 40029</p> <p>NOTE: Please charge any additional cost to fiscal citation cited above.</p>	1	\$235.00	AIR
ORDER AND ITEM NUMBER SHOULD BE CITED IN THE REMARKS COLUMN OF FORM FS-455				

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1. Post name. See Appendix IV for a list of which posts are embassies, which are consulates, and which are in a special category (e.g., Amembassy Rome, Amconsul Hong Kong, USINT Havana).
2. The INR/P reviewing officer initials on this line before forwarding the OM to the post.
3. Type your address here. All orders will be pouched directly to you at this address.

Lines 4-8 contain sample fiscal data that allow the posts to charge your account.

4. The appropriation number (in this example, 1950113) changes by one digit at the beginning of the fiscal year. For example, the number for FY85 was 1950113. On October 1, 1985 (FY86), the number changed to 1960113.
5. The allotment number is always 1725.
6. The obligation number changes depending upon the fiscal year, the requesting agency, and the post. It is broken down as follows:

6 03 005

The 6 stands for FY86. On October 1, 1986 (FY87), this will change to 7.

The code 03 signifies INR/P. Each agency has its own two-digit code. Insert your code here.

The post code for Hong Kong is 005. See Appendix V for a list of post codes.

7. The object class is always 3137.
8. The Order No. is the number you assign for your records. Most agencies number their orders sequentially, starting with No. 1 at the beginning of the fiscal year, but you may use any system. Order numbers are especially useful in quickly identifying a particular OM if it becomes necessary to follow up on your order.

9. This instruction gives you some latitude in estimating cost. If you price an item at \$20.00, for example, the post can spend up to \$30.00 (50 percent more) without requesting additional authorization. In this way, orders are not held up unnecessarily if the actual cost slightly exceeds the estimated cost on the OM.

10. Always include as much information as possible for titles you are ordering. The text sections in Appendix I and Appendix III include information that will help the post identify the request. The more information you give a post, the more speedily it can process your order. We recommend two reference books to identify publisher and cost information: *Ulrich's International Periodicals Directory* (2 volumes) and *Irregular Serials & Annuals: An International Directory*. Both are published by R. R. Bowker Co. and can be obtained by writing to P.O. Box 1807, Ann Arbor, MI 48106.

11. Always type AIR.

II. Amconsuls (e.g., Amconsul Hong Kong)

CAPETOWN
CASABLANCA
CURACAO
DHAHRAN
DOUALA
DURBAN
GUANGZHOU
HAMILTON
HONG KONG
ISTANBUL
JEDDAH
JERUSALEM
JOHANNESBURG
KADUNA
KARACHI
LAHORE
LUBUMBASHI
MARACAIBO
MARTINIQUE
NAHA
OSAKA-KOBE
PESHAWAR
RIO DE JANEIRO
SAO PAULO

III. OTHER

US Mission Berlin

Amembassy Office Dubai

USINT Havana

American Institute in Taiwan/Taipei

Appendix III

Sample Annual Order For INR/P

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OPERATIONS MEMORANDUM

AIR MAIL

TO: Amembassy CANBERRA

Date: August 22, 1985

FROM: The Department of State (INR/P) *sfb*

SUBJECT: Foreign Publications: Procurement for (INR/P)

Please acquire the material indicated below. Forward by air or sea pouch as shown in last column, addressed:

Department of State
INR/P
Washington, D. C. 20520

If not obtainable gratis, charge cost against:

Appropriation 1950113
Allotment 1725
Obligation 503072
Object Class 3137
Order No. 43

Estimated item cost indicated below may be exceeded by 50% or \$5.00, whichever is the greater, without additional authorization from the Department.

ITEM NO.	AUTHOR AND TITLE	NO. OF COPIES	TOTAL EST. COST	BY POUCH
	<p>TITLE: Cruise Missile and Arms Control</p> <p>AUTHOR: Huisken, Ron</p> <p>PUBLISHER: Australian National University Strategic and Defence Studies Centre Canberra, ACT 2600</p> <p>PUB DATE: 1980</p> <p>NOTE: This paper was presented at a conference on strategy and defense in May 1980.</p>	1	\$15.00	AIR

ORDER AND ITEM NUMBER SHOULD BE CITED IN THE REMARKS COLUMN OF FORM FS-455

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**Appendix IV
Foreign Service Posts**

The "TO" line on Operations Memorandums should be filled out using the designations listed below.

I. Amembassies: (e.g., Amembassy Rome)

ABIDJAN	GUATEMALA	PARIS
ABU DHABI	HAGUE, THE	PORT-AU-PRINCE
ACCRA	HARARE	PORT LOUIS
ADDIS ABABA	HELSINKI	PORT MORESBY
ALGIERS	ISLAMABAD	PORT-OF-SPAIN
AMMAN	JAKARTA	PRAGUE
ANKARA	KABUL	PRAIA
ANTANANARIVO	KAMPALA	PRETORIA
ANTIGUA	KATHMANDU	QUITO
ASUNCION	KHARTOUM	RABAT
ATHENS	KIGALI	RANGOON
BAGHDAD	KINGSTON	REYKJAVIK
BAMAKO	KINSHASA	RIYADH
BANDAR SERI BEGAWAN	KUALA LUMPUR	ROME
BANGKOK	KUWAIT	SANAA
BANGUI	LAGOS	SAN JOSE
BANJUL	LA PAZ	SAN SALVADOR
BEIJING	LIBREVILLE	SANTIAGO
BEIRUT	LILONGWE	SANTO DOMINGO
BELGRADE	LIMA	SEOUL
BELIZE	LISBON	SINGAPORE
BERN	LOME	SOFIA
BISSAU	LONDON	STOCKHOLM
BOGOTA	LUSAKA	SUVA
BONN	LUXEMBOURG	TEGUCIGALPA
BRASILIA	MADRID	TEL AVIV
BRAZZAVILLE	MALABO	TOKYO
BRIDGETOWN	MANAGUA	TUNIS
BRUSSELS	MANAMA	VALLETTA
BUCHAREST	MANILA	VICTORIA
BUDAPEST	MAPUTO	VIENNA
BUENOS AIRES	MASERU	VIETIANE
BUJUMBURA	MBABANE	WARSAW
CAIRO	MEXICO	WELLINGTON
CANBERRA	MOGADISHU	YAOUNDE
CARACAS	MONROVIA	
COLOMBO	MONTEVIDEO	
CONAKRY	MOSCOW	
COPENHAGEN	MUSCAT	
COTONOU	NAIROBI	
DAKAR	NASSAU	
DAMASCUS	N' DJAMENA	
DAR ES SALAAM	NEW DELHI	
DHAKA	NIAMEY	
DJIBOUTI	NICOSIA	
DOHA	NOUAKCHOTT	
DUBLIN	OSLO	
FREETOWN	OTTAWA	
GABORONE	OUAGADOUGOU	
GEORGETOWN	PANAMA	
GRENADA	PARAMARIBO	

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Appendix V

Post Obligation Codes

ABIDJAN	030	COTONOU	320	LISBON	146	PORT SAID	292
ABU DHABI	390	CURACAO	328	LOME	270	PORT AU PRINCE	186
ACCRA	032	DAKAR	088	LONDON	006	PORT OF SPAIN	188
ADANA	436	DAMASCUS	090	LUANDA	150	PRAGUE	192
ADDIS ABABA	034	DAR ES SALAAM	092	LUBUMBASHI	296	PRAIA	416
ADEN	036	DHAHRAN	094	LUSAKA	352	PRETORIA	194
ALEPPO	278	DHAKA	086	LUXEMBOURG	152	QUITO	196
ALGIERS	038	DJIBOUTI	412	MADRID	154	RABAT	198
AMMAN	040	DOHA	402	MALABO	386	RANGOON	200
ANKARA	042	DOUALA	382	MANAGUA	156	RECIFE	362
ANTANANARIVO	240	DUBAI	442	MANAMA	388	REYKJAVIK	202
ASUNCION	046	DUBLIN	098	MANILA	158	RIO DE JANEIRO	204
ATHENS	048	DURBAN	424	MAPUTO	148	RIYADH	432
BAGHDAD	050	ENUGU	374	MARTINIQUE	344	ROME	206
BAMAKO	304	FREETOWN	306	MASERU	376	SANAA	028
BANDAR SERI		GABORONE	368	MBABANE	370	SANTO DOMINGO	080
BEGAWAN	440	GEORGETOWN	104	MEDELLIN	380	SAIGON	208
BANGKOK	052	GRENADA	444	MELBOURNE	160	SAN JOSE	212
BANGUI	324	GUANGZHOU	430	MEXICO CITY	162	SAN SALVADOR	214
BANJUL	364	GUATEMALA	106	MILAN	394	SANTIAGO	216
BASRA	262	HAGUE (THE)	110	MOGADISHU	164	SAO PAULO	218
BEIJING	420	HAMILTON	302	MONROVIA	166	SEOUL	220
BEIRUT	054	HARARE	210	MONTERREY	396	SHANGHAI	428
BELGRADE	056	HAVANA	414	MONTEVIDEO	168	SINGAPORE	222
BELIZE	326	HELSINKI	112	MONTREAL	418	SOFIA	272
BERLIN	000	HONG KONG	005	MOSCOW	284	ST. JOHN'S	438
BERN	058	ISLAMABAD	128	MUSCAT	392	ANTIGUA	
BISSAU	410	ISTANBUL	114	NAHA	358	STOCKHOLM	224
BOGOTA	060	JAKARTA	096	NAIROBI	172	SUVA	226
BOMBAY	280	JERUSALEM	118	NAPLES	398	SYDNEY	228
BONN	406	JEDDAH	120	NASSAU	330	TABRIZ	294
BRASILIA	400	JOHANNESBURG	122	NDJAMENA	322	TAIPEI	230
BRAZZAVILLE	062	KABUL	124	NEW DELHI	010	TANGIER	232
BRIDGETOWN	334	KADUNA	266	NIAMEY	316	TEGUCIGALPA	234
BRUSSELS	064	KAMPALA	126	NICOSIA	174	TEHRAN	236
BUCHAREST	066	KARACHI	434	NOUAKCHOTT	354	THESSALONIKI	308
BUDAPEST	068	KATHMANDU	288	OSLO	176	TOKYO	014
BUENOS AIRES	070	KHARTOUM	130	OTTAWA	178	TRIPOLI	242
BUJUMBURA	312	KIGALI	336	OUGADOUGOU	318	TUNIS	244
CAIRO	002	KINGSTON	132	PANAMA	180	USOCD (PARIS)	426
CALCUTTA	282	KINSHASA	142	PAPEETE	360	VALLETTA	246
CANBERRA	072	KUALA LUMPUR	134	PARAMARIBO	182	VICTORIA	408
CAPE TOWN	422	KUWAIT	264	PARIS	012	VIENNA	248
CARACAS	076	LAGOS	136	PESHAWAR	274	VIENTIANE	250
CASABLANCA	078	LAHORE	138	PHNOM PENH	184	WARSAW	252
CHIANG MAI	384	LA PAZ	140	PORT ALEGRE	190	WELLINGTON	254
COLOMBO	082	LIBREVILLE	310	PORT ELIZABETH	298	YAOUNDE	256
CONAKRY	268	LILONGWE	340	PORT LOUIS	378	ZAGREB	258
COPENHAGEN	084	LIMA	144	PORT MORESBY	404	ZANZIBAR	338

Appendix VI

Sample Followup For INR/P

check on agency

UNCLASSIFIED

OPERATIONS MEMORANDUM

AIR MAIL

TO: Amembassy BRASILIA

Date: (Current Date)

FROM: The Department of State (INR/P)

SUBJECT: Foreign Publications: Procurement for INR/P

REF: ~~Department's~~ OM dated Jan 14, 1985 order number 25
(your agency)

Please take action on the referenced order as indicated below. Acknowledgment is required within thirty days. Acknowledgment may be made by noting action taken on a copy of this OM and returning it to:

Department of State, INR/P
Washington, D. C. 20520

- Cancel
- Change shipment from surface to air pouch
- Report status of order or send, unless en route. Not received in (your agency)
- Additional funds hereby authorized. Charge _____
- Other. See instructions below.

ITEM NO.	TITLE AND OTHER INSTRUCTIONS	POST NOTATION
	<p><u>Grande Carajas</u> - 1 copy</p> <p>We have not yet received a copy of this book. Is it available? Please advise.</p>	

ORDER AND ITEM NUMBER SHOULD BE CITED IN THE REMARKS COLUMN OF FORM FS-477

UNCLASSIFIED

Appendix VIII

Standard Form 1080 7 GAO-4010 1080-107 <p style="text-align: center;">VOUCHER FOR TRANSFERS BETWEEN APPROPRIATIONS AND/OR FUNDS</p>	VOUCHER NO. <hr/> SCHEDULE NO. <hr/> BILL NO. <hr/> <p style="text-align: center;">PAID BY</p>
Department, establishment, bureau, or office billing Library of Congress Washington, D.C. 20540	
Department, establishment, bureau, or office billed <div style="border: 1px solid black; padding: 5px; margin: 5px 0;"> INR/P Department of State Room 3239, Main State Washington, D. C. 20520 </div>	

ORDER NO.	DATE OF DELIVERY	ARTICLES OR SERVICES	QUAN- TITY	UNIT PRICE		AMOUNT
				COST	PER	DOLLARS AND CENTS
		For participation in the Library of Congress Cooperative Acquisitions Program for the Middle East during fiscal year 1984.				\$1,706.00
TOTAL,						\$1,706.00

Remittance in payment hereof should be sent to—

Library of Congress
 Budget Office
 Washington, D.C. 20540

ACCOUNTING CLASSIFICATION—Billing Office

Middle East Acquisitions Program
 9/16/83

CERTIFICATE OF OFFICE BILLED

I certify that the above articles were received and accepted or the services performed as stated and should be charged to the appropriation(s) and/or fund(s) as indicated below; or that the advance payment requested is approved and should be paid as indicated.

 (Date)

 (Authorized administrative or certifying officer)

 (Title)

ACCOUNTING CLASSIFICATION—Office Billed

Paid by Check No.

Appendix IX

Foreign Language Aid for Selected Publications

Title: _____
 Country of Origin: USSR
 Language: Russian

Masthead



Months

January	январь	января
February	февраль	февраля
March	март	марта
April	апрель	апреля
May	май	мая
June	июнь	июня
July	июль	июля
August	август	августа
September	сентябрь	сентября
October	октябрь	октября
November	ноябрь	ноября
December	декабрь	декабря

Days

Sunday	воскресенье
Monday	понедельник
Tuesday	вторник
Wednesday	среда
Thursday	четверг
Friday	пятница
Saturday	суббота

Numbers

1	один, одно, одна
2	два, две
3	три
4	четыре
5	пять
6	шесть
7	семь
8	восемь
9	девять
10	десять
11	одиннадцать
12	двенадцать
13	тринадцать
14	четырнадцать
15	пятнадцать
16	шестнадцать
17	семнадцать
18	восемнадцать
19	девятнадцать
20	двадцать
21	двадцать один
22	двадцать два
30	тридцать
40	сорок
50	пятьдесят
60	шестьдесят
70	семьдесят
80	восемьдесят
90	девяносто
100	сто

Alphabet

a	А а
b	Б б
v	В в
g	Г г
d	Д д
e	Е е
zh	Ж ж
z	З з
i	И и Й й
k	К к
l	Л л
m	М м
n	Н н
o	О о
p	П п
r	Р р
s	С с
t	Т т
u	У у
f	Ф ф
kh	Х х
ts	Ц ц
ch	Ч ч
sh	Ш ш
shch	Щ щ
y	Ы ы
e	Э э
yu	Ю ю
ya	Я я

Appendix VII

TRANSFER OF FUNDS AGREEMENT BETWEEN DEPARTMENT OF STATE AND
(your agency)

FOR THE PROCUREMENT OF PUBLICATIONS DURING FISCAL YEAR 1985

Terms of Agreement

The Bureau of Intelligence and Research of the Department of State agrees to purchase and make publications and associated non-print materials available through the Directorate for Coordination in accordance with established practices and directives which place the publications procurement function in the Department of State.

The participating agency will transfer for Fiscal Year 1985 the amount of \$ _____ for the procurement of the above mentioned publications from October 1, 1984 through September 30, 1985.

INR/P will prepare an information report at the end of the Fiscal Year which will reflect the cost of acquisitions for which expenditure statements from the field have been received as of the report date. This report will not be used as an accounting document, but rather will be for information purposes only.

INR/P will be responsible for assuring that the total funds authorized for expenditures are not exceeded. (your agency) will in turn, be responsible for assuring that its total demands upon the amount transferred to the Department of State are not exceeded. This may require the participating agency to keep its own records of cost estimates (prices of publications), both for monographic purchases and orders, as well as for the annual subscription program for newspapers and periodicals. Unobligated funds remaining in the account at the end of the Fiscal Year will be allowed to lapse by the Department of State and will not be returned to participating agency, or otherwise adjusted, based upon information reports of expenditures unless funds are derived from a no year or multi-year appropriation.

(Responsible officer)
Bureau of Intelligence
and Research

Date

Date

Appendix IX Foreign Language Aid for Selected Publications

Title: Janasatta
Country of Origin: India
Language: Hindi

Masthead

जनसत्ता

नगर

नई दिल्ली : बुधवार, १८ सितंबर १९८५

७० पैसे

Months		Numbers
January	जनवरी	0 ०
February	फरवरी	1 १
March	मार्च	1 (१)
April	अप्रैल	2 २
May	मई	3 ३
June	जून	4 ४
July	जुलाई	5 ५
August	अगस्त	6 ६
September	सितम्बर, सितंबर	7 ७
October	अक्तूबर (अक्टोबर)	8 ८
November	नवम्बर, नवंबर दिसम्बर, दिसंबर	8 (८)
December	दसम्बर, दसंबर	9 ९
		9 (९)
Days		10 १०
Sunday	इतवार रविवार	11 ११
Monday	सोमवार	12 १२
Tuesday	मंगलवार	13 १३
Wednesday	बुधवार	14 १४
Thursday	बिजवा रविवार वृहस्पतिवार गुरुवार	15 १५
Friday	शुक्रवार	16 १६
Saturday	शनिवार	17 १७
		18 १८
		19 १९
		20 २०

Appendix IX
Foreign Language Aid for Selected Publications

Title: Sichuan Ribao (Sichuan Daily)
Country of Origin: China
Language: Chinese

Masthead

四川日报

SICHUAN RIBAO

1985年9月
4
星期三
乙丑年七月二十
成都市区天气预报
白天到晚上
阴天有小雨
北风2级
最高气温24℃
最低气温19℃
第11730号

代号 (61-1)

Months	Pinyin	Chinese	Numbers	Pinyin	Chinese
January	yí yuè	一月	1	yí	一
February	èr yuè	二月	2	er	二
March	sān yuè	三月	3	sān	三
April	sì yuè	四月	4	sì	四
May	wǔ yuè	五月	5	wǔ	五
June	liù yuè	六月	6	liù	六
July	qī yuè	七月	7	qī	七
August	bā yuè	八月	8	bā	八
September	jiǔ yuè	九月	9	jiǔ	九
October	shí yuè	十月	10	shí	十
November	shí yī yuè	十一月	20	èr shí	二十
December	shí èr yuè	十二月	30	sān shí	三十
			40	sì shí	四十
Days	xīngqī rì or xīngqī	星期日 or 星期天	50	wǔ shí	五十
Sunday	tiān		60	liù shí	六十
Monday	xīngqī yī	星期一	70	qī shí	七十
Tuesday	xīngqī èr	星期二	80	bā shí	八十
Wednesday	xīngqī sān	星期三	90	jiǔ shí	九十
Thursday	xīngqī sì	星期四	100	yī bǎi	一百
Friday	xīngqī wǔ	星期五			
Saturday	xīngqī liù	星期六			

Appendix IX
Foreign Language Aid for Selected Publications

Title: Nodong Sinmun
Country of Origin: North Korea
Language: Korean

Masthead

로동신문

모두다 3대혁명의 기치를
높이 들고 사회주의경제
건설의 10대 전망목표를
향하여 총진군하자!

조선로동당 중앙위원회 기관지
제239호 [부서 제14060호] 1985년 8월 27일 (화요일)

Months

January	일월	정월	irwo'1 cho'ngwo'1
February	이월		iw'o'1
March	삼월		sanwo'1
April	사월		sawo'1
May	오월		owo'1
June	유월		yuw'o'1
July	칠월		ch'irwo'1
August	팔월		p'arwo'1
September	구월		kuwo'1
October	시월		siwo'1
November	십일월	동짓달	sibirwo'1 tongji(t)tal
December	십이월		sibiwo'1

Days

Sunday	일	오	일	iryoil
Monday	월	오	일	wo'ryoil
Tuesday	화	오	일	hwayoil
Wednesday	수	오	일	suyoil
Thursday	목	오	일	nogyoil
Friday	금	오	일	ku'nyoil
Saturday	토	오	일	t'oyoil

Appendix IX Foreign Language Aid for Selected Publications

Title: Asahi Shimbun
Country of Origin: Japan
Language: Japanese

Masthead 1985年(昭和60年)9月19日 木曜日 35814号 (日刊)



Symbol for Year 年
1985年

Symbol for month (Ninth Month) 月
9月

Symbol for day (Nineteenth day) 日
19日

Days	
Sunday	日曜日
Monday	月曜日
Tuesday	火曜日
Wednesday	水曜日
Thursday	木曜日
Friday	金曜日
Saturday	土曜日

Appendix IX Foreign Language Aid for Selected Publications

Title: I Katerina (The Daily)
Country of Origin: Greece
Language: Greek

Masthead

Η ΚΑΘΗΜΕΡΙΝΗ

ΑΘΗΝΑ ΠΑΡΑΣΚΕΥΗ 20 ΣΕΠΤΕΜΒΡΙΟΥ 1965

Months	
January	Ἰανουάριος
February	Φεβρουάριος
March	Μάρτιος
April	Ἀπρίλιος
May	Μάιος
June	Ἰούνιος
July	Ἰούλιος
August	Αύγουστος
September	Σεπτέμβριος
October	Ὀκτώβριος
November	Νοέμβριος
December	Δεκέμβριος

Days	
Sunday	ἡ Κυριακή
Monday	ἡ Δευτέρα
Tuesday	ἡ Τρίτη
Wednesday	ἡ Τετάρτη
Thursday	ἡ Πέμπτη
Friday	ἡ Παρασκευή
Saturday	τὸ Σάββατο

Alphabet		
a	Α α	alpha
b	Β β	beta
g(n)	Γ γ	gamma
d	Δ δ	delta
e	Ε ε	epsilon
z	Ζ ζ	zeta
ē	Η η	eta
th	Θ θ	theta
i	Ι ι	iota
k	Κ κ	kappa
l	Λ λ	lambda
m	Μ μ	mu
n	Ν ν	nu
x	Ξ ξ	xi
o	Ο ο	omicron
p	Π π	pi
r (rh)	Ρ ρ	rho
s	Σ σ ς	sigma
t	Τ τ	tau
u	Υ υ	upsilon
ph	Φ φ	phi
kh	Χ χ	chi
ps	Ψ ψ	psi
ō	Ω ω	omega

Appendix IX
Foreign Language Aid for Selected Publications

Title: Bitá' on Heyl Ha-Avir (The Air Force Organ)
 Country of Origin: Israel
 Language: Hebrew

Masthead



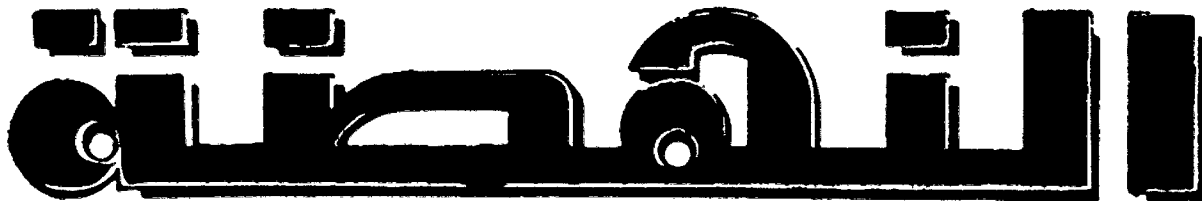
Months		Numbers
January	ינואר	1 א
February	פברואר	2 ב
March	מארץ	3 ג
April	אפריל	4 ד
May	מאי	5 ה
June	יוני	6 ו
July	יולי	7 ז
August	אוגוסט	8 ח
September	ספטמבר	9 ט
October	אוקטובר	10 י
November	נובמבר	20 כ
December	דצמבר	30 ל

Days	
Sunday	יום א'
Monday	יום ב'
Tuesday	יום ג'
Wednesday	יום ד'
Thursday	יום ה'
Friday	יום ו'
Saturday	יום שבת

Appendix IX Foreign Language Aid for Selected Publications

Title: Al Nahdah (The Awakening)
Country of Origin: Kuwait
Language: Arabic

Masthead



العدد ٩١٥ - السنة الثامنة عشرة - ٢٨ شعبان ١٤٠٥ هـ - ١٨ مايو « أيار » ١٩٨٥

Months		Numbers
January	يناير	1 ١
February	فبراير	2 ٢
March	مارس	3 ٣
April	أبريل	4 ٤
May	مايو	5 ٥
June	يونيو	6 ٦
July	يوليو	7 ٧
August	أغسطس	8 ٨
September	سبتمبر	9 ٩
October	أكتوبر	10 ١٠
November	نوفمبر	
December	ديسمبر	

Appendix IX Foreign Language Aid for Selected Publications

Title: Kayhan Al-Arabi
Country of Origin: Iran
Language: Persian

Masthead

کيهان العربي
مسیفہ بریہ

Months		Numbers
January	کانون الثاني	1 ۱
February	شباط	2 ۲
March	آذار	3 ۳
April	نيسان	4 ۴
May	اميار	5 ۵
June	حزيران	6 ۶
July	تموز	7 ۷
August	آب	8 ۸
September	ابول	9 ۹
October	تشرين الاول	10 ۱۰
November	تشرين الثاني	
December	کانون الاول	

NOTE TO CUSTOMER

These proofs indicate that all preliminary work for this publication has been completed by P&PD. The publication is now ready for its press run. Any alterations requested by the customer at this time will cause a regression in the production process, at a significant increase in cost, and will most likely cause an undue delay in the completion not only of this publication, but to others of equal priority as well.

It should be recognized that this final proof is not intended for editorial or design changes, but rather as a last look to insure that errors have not been inadvertently introduced up to this final stage before going to press.

Production Manager
Printing & Photography
Division, OL