

UNCLASSIFIED

INTERNAL USE ONLY

CONFIDENTIAL

SECRET

ROUTING AND RECORD SHEET

mes. MZ

SUBJECT: (Optional) CATEGORY-2 REVIEW

FROM: RID/FI/SP

EXTENSION

NO.

EGBA-31662

DATE

17 APR 56

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.	DATE		OFFICER'S INITIALS	COMMENTS
	RECEIVED	FORWARDED		
				The RO will check the following blocks as appropriate.
				<input checked="" type="checkbox"/> Present indexing meets CS criteria (CSHB 70-1-1)
				<input type="checkbox"/> Reindex (mark names with green H); deindex remainder
				<input type="checkbox"/> Retain document and deindex
				<input type="checkbox"/> Destroy
				<input type="checkbox"/> Coordinate (hold for review by _____) (desk)
				RECORDS OFFICER STAMP

The following action is authorized *as above*

Signed

R. O. # *356* Unit *CE-6*

Note: If destruction, cite reasons and coordinate if appropriate.

DECLASSIFIED AND RELEASED BY
CENTRAL INTELLIGENCE AGENCY
SOURCE METHODS EXEMPTION 3020
NAZI WAR CRIMES DISCLOSURE ACT
DATE 2007

~~RID/FI/SP~~
~~GE-68~~

MZ

DO NOT REMOVE FROM DOCUMENT

~~33E-124-1-3182~~
~~33E-126-2275~~

RID/FILES *6052*

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ROUTING AND RECORD SHEET

INSTRUCTIONS: Officer designations should be used in the "TO" column. Under each comment a line should be drawn across sheet and each comment numbered to correspond with the number in the "TO" column. Each officer should initial (check mark insufficient) before further routing. This Routing and Record Sheet should be returned to Registry.

FROM:	TELEPHONE	NO.
RI/ANALYSIS <i>BEO</i>		<i>ATT 7</i> <i>26 BA-3162</i>
		DATE <i>17 APR 56</i>

TO	ROOM NO.	DATE		OFFICER'S INITIALS	TELEPHONE	COMMENTS
		REC'D	FWD'D			
1. <i>EE/G</i>	<i>EL</i>			<i>26/11/56</i>	<i>MB</i>	<i>Copy of Recent Summary</i>
2.						
3.						
4. <i>RI/PO</i>		<i>20 Nov 56</i>		<i>Reut</i>		
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
13.						
14.						
15. <i>RI/FI</i>	<i>1409</i> <i>L</i>					

Attachments integrated into RI/MI Library reels no. 2935, 2926 and 2937.

<i>32</i>	<i>124</i>	<i>1</i>	<i>2122</i>
ABSTRACT	<input checked="" type="checkbox"/>	INDEX	
<i>32-136-22/5</i>			
DATE			

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ROUTING AND RECORD SHEET

INSTRUCTIONS: Officer designations should be used in the "TO" column. Under each comment a line should be drawn across sheet and each comment numbered to correspond with the number in the "TO" column. Each officer should initial (check mark insufficient) before further routing. This Routing and Record Sheet should be returned to Registry.

FROM:	TELEPHONE	NO.
RI/ANALYSIS — TSCD		EGBA-3166
		DATE 17 APR 56

TO	ROOM NO.	DATE		OFFICER'S INITIALS	TELEPHONE	COMMENTS
		REC'D	FWD'D			
EE/G		24 Apr 56	6 July 56	R. L. H.		Agreed to 1 cc CADROIT (orgen)
2.						
3.						
4.						
5. RI/PO	1315 L	10 Jul 56	12 Jul 56	R. L. H.		1 cc of 1 cc & Att. to RI/PO for processing as discussed with [] 6 July 56 [] EE/G x 3904
6.						Processing complete see attached RI/PO note R. L. H. 20 Nov 56
7.						
8.						
9.						
10.						
11.						
12.						321 136 22/5
13.						32 124 2782
14.						ABSTRACT <input checked="" type="checkbox"/> INDEX
15. RI/PI	1409 L					DATE

SECRET

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4P

VIA AIR
(SPECIFY AIR OR SEA POUCH)

DISPATCH NO: EGBA-31662

CLASSIFICATION

Copy 1 of 2 Copies

APR 1956 17

TO : Chief, EE

DATE: _____

FROM : Chief of Base, Berlin

INFO: COS P.# 2055
Berlin
24 APR 1956

SUBJECT: GENERAL— CADORY/Operational

SPECIFIC— CADROIT/Coworker Files

See attached
R/PO note

1. Forwarded under separate cover are three rolls of microfilm containing data on all of the East German coworkers listed in CADROIT's current files. These reels have been classified TOP SECRET because the cards which were photographed contain complete identifying data regarding all of these coworkers in true name and address. Furthermore, the cards indicate the manner of contact with CADROIT and in some cases, give some indication regarding the frequency with which the coworker maintained his contact with CADROIT. Individual prints of the cards should not be classified higher than SECRET.

2. It is believed that by making prints of this film, the Home Office could most readily institute a current file on CADROIT coworkers. The file could then be kept current by reference to coworkers dropped in the monthly progress reports and by routine additions which will be submitted in card form as in the past. The cards recorded on the film reflect the entire CADROIT coworker files as of 4 April 1956. Incorporating the information contained on this film in the Home Office central files could also be accomplished concurrently with a file trace on the persons involved.

3. It will be noted that two cards were photographed in each frame. In some cases, information was noted on the reverse side of a card and this was photographed in the following frame according to the following scheme: Even though only one of the two cards may have had information on the rear side, for the purpose of identification, both cards were simply turned over in place for the second photograph. Thus the appropriate fronts and backs can be properly associated by reference to their order on the film itself. An additional check can be made by noting reference marks on the table on which the cards were photographed. All cards are in alphabetical order. In some cases, the "CADROIT" tab was inadvertently omitted and the cards were re-photographed in the next frame with the tabs in place.

APPROVED MHS

AUTOMATIC DOWNGRADE TO SECRET
WHEN SEPARATED FROM TOP SECRET
ENCLOSURES.

EJR
13 April 1956/hcw

Distribution:

- 3 - EE (Copies 1, 7, 8) w/att. UNSEPCOV
- 3 - COS (Copies 2, 5, 6) w/o att.
- 2 - BOB (Copies 3, 4) w/o att.

RECORD COPY

CLASSIFICATION

17 APR 56

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31E-126-42/5

4. The following is a review of the contents of each card:

a. It will be noted that we have inserted the "CADROIT" tab in the blocked-off area which, on the original card, had the notation, "Belasteten-Kartei." This term had no significance (simply as an economy measure, the same cards are used for both files within CADROIT) and since the cards are to be incorporated into the BOB files, the tab was most easily added during the photographing process rather than by hand after the prints were made. Each card, however, had written under the term, "Belasteten-Kartei" a note that the person had been checked in the CADROIT "Belasteten-Kartei," so this check may be assumed in all cases.

b. The numerical designation at the upper left hand corner of each card is the CADROIT file reference number; the file in which all material submitted by the coworker and any other written material concerning him is recorded. This file is kept in pseudonym and is sterilized of data which would readily identify the coworker involved. The number before the fraction bar is a serialized general file designation assigned by CADROIT chronologically as a new file is opened. The number following the fraction bar indicates the year the file was opened.

c. The date line indicates the date when the card was prepared.

d. Paragraphs 1 through 6 are standard and should be clear without further explanation.

e. Paragraph 7 contains the pseudonym assigned the coworker which is used by him in correspondence to CADROIT and is also used on all written material concerning him which is placed in his file.

f. Paragraph 8 contains the pseudonym utilized by CADROIT in writing or corresponding with the coworker involved.

g. Paragraph 9 contains information regarding the manner in which CADROIT can correspond or otherwise contact the coworker. Usually, this paragraph will contain the name and address of a West Berlin resident. This method is preferred since, in addition to establishing a means of contact, the person named is, in effect a character reference for the coworker involved. When the term "direkt" is used in this paragraph, it implies that CADROIT will write the coworker involved directly using the pseudonym noted in paragraph 8.

144922-A
32E-126-22/5

h. Paragraph 10 contains information concerning the manner in which the coworker corresponds with CADROIT; i.e. the address or person in West Berlin to whom he will write using the pseudonym noted in paragraph 7. This person may or may not be identical with the person named in paragraph 9. The term "direkt" implies that he will either write to CADROIT directly using his pseudonym or would make his contacts by personal appearance in West Berlin.

i. On the reverse side of the card may be found two different types of notation which can easily be differentiated by their nature. The first may be one or more names and addresses of West Berliners or West Germans. These persons have been named by the coworker involved as character witnesses. In some cases, the term "siehe 9" indicates that the only person the coworker could name was the person listed in paragraph 9 on the front of the card. A second series of notes may be found on the reverse side of the card. This will involve dates and corresponding sets of initials or abbreviated names. These initials and abbreviations will always be of some CADROIT staff member. The notation is made every time a staff member asks for the true identity and address of a coworker.

j. Some cards may be completely "X"ed out. This indicates that at some time the coworker was dropped for non-appearance or lack of productivity and was then later reinstated. Such cards will always contain a written note of the dates of dropping and reinstatement.

5. As noted above, our prints of the film are to be incorporated in the BOB central files. Prior to this, however, their contents are to be studied in detail in close coordination with and CARBOHYDRATE as a portion of our present undertaking to insure ourselves that proper and secure handling procedure is being observed by all "Referenten" in CADROIT. The status of the coworkers will be analyzed from the standpoint of whether their activity is of sufficient importance to warrant their being retained (see paragraph 6 below) and whether all aspects of their handling follow the maximum of accepted security practice.

6. Since the beginning of the year, Paul M. Ladell has been enforcing a CADROIT regulation (which had not been followed by all Referenten) which required the constant review of the value of coworkers and their being dropped if they did not measure up to an accepted standard. This operation will probably result in the dropping of a number of the coworkers listed in the current file. These cancellations will be noted in the monthly progress reports as they take effect. Also in the study stage is a program of identifying at

32E-136-22/5
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least two classes of coworkers, the full coworker and the candidate. Although the principle of a test period is practiced by CADROIT (and has been for several years), a separate distinct classification would permit a framework which would require the review and approval by Ladell and CACHAUFFEUR (from the "value" and "security" standpoints) of each individual as he measured up to the requirements of full coworker status and graduated from the candidate class. As this and similar programs are instituted in the future, separate dispatches will be prepared.



ADDENDUM:

1. It is stressed that this film was made expressly for our purposes in carrying out further KUTUBE exploitation of CADROIT potential, and represents a starting point for detailed analysis of the individual cases appearing to have some relative priority KUTUBE interest, either CALL or CART. With respect to paragraph 2 of this dispatch, therefore, it is not desired at this time that Headquarters embark upon the tracing of all names included in the attachment. Rather, it is suggested, if this procedure be feasible, that the cards be filed in KUBARK Central Registry and, in the process of so doing, positive file traces of KUBARK interest in the same individual be noted, of which of course BOB would wish to be informed.

2. As our review of CADROIT operations progresses, we shall submit requests for full traces on those individuals who appear to be of more than routine interest. We also think, unless the load proved to be overwhelming, that henceforth as MAs are recruited by CADROIT we should run traces. These trace requests will obviously be for our information and will not be passed to CADROIT.

3. Please advise us of the action you propose to take with the attachment to this dispatch if it differs from the suggestions given above. We do feel very strongly that the identities and the fact of their CADROIT affiliation should be made a matter of record in KUBARK Central Files.



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SECRET

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NOTE:

RI recieved from EE/G 3 reels of microfilm of East German Coworkers. 5 x 8 prints were made from the film and sheared to 3 x 5 size and overprinted with the file number of this document. The microfilm was numbered into the RI/Microfilm Library and assigned reel nos. 2925, 2926 and 2927. Approximately 1,300 cards were forwarded to RI/IN.



RI/PO

20 Nov 56

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32E-126-22/5

RI/PO # 126-22/5