

S E C R E T

18 February 1963

SR/DOB TRAINING MEMORANDUM

NO. 63-8

SUBJECT: Use of Proper Channels at the Fort Meade Training Site

1. Training Staff members will deal with elements at Fort Meade through the Fort Meade Training Site Staff only. There have been unfortunate instances of SR/DOB personnel contacting Fort Meade Offices directly. This results in confusion and loss of good working relationships.
2. In dealing with the Training Site Staff, Training Staff members will make all requests for support directly to the Training Site Commandant or his senior non-commissioned officer in charge. Any unusual requests or difficulties will be referred to the Chief, Training Staff.
3. It is suggested that Training Staff requests for support from or through the Training Site Staff be made in writing and far enough in advance to assure time for the accomplishment of the requested action. Putting the requests in writing will provide both parties with a working paper that can be followed in the accomplishment of the action.
4. It is incumbent upon all of us to maintain the good working relationships between the Training Staff and Military Staff which were displayed in such an exemplary manner during the Class XII field training trip.

DECLASSIFIED AND RELEASED BY
CENTRAL INTELLIGENCE AGENCY
SOURCES/METHODS EXEMPTION 3028
NAZI WAR CRIMES DISCLOSURE ACT
DATE 2007


CHIEF, TRAINING STAFF, SR/DOB

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