ROUTING AND RECORD SHEET

INSTRUCTIONS: Officer designations should be used in the "TO" column. Under each comment a line should be drawn across sheet and each comment numbered to correspond with the number in the "TO" column. Each officer should initial (check mark insufficient) before further routing. This Routing and Record Sheet should be returned to Registry.

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FORM 54 51-10 PREVIOUS EDITIONS MAY BE USED

SECRET

CONFIDENTIAL

UNCLASSIFIED

16 November 1954

MEMORANDUM FOR: Chief, SR/DOB

SUBJECT:

R 45-340, Boards of Survey

- 1. The office of the Chief, Administrative Staff, SR has requested that your attention be drawn to the subject regulation. Particular attention is requested to paragraph 4a(1) with respect to responsibility for appointment of a Board by a head of a domestic field installation and to paragraph 4a(2) which sets forth the duties of Boards of Survey.
- 2. With respect to the limit of final survey authority reference is made to paragraph 7c of the subject regulation which allows the head of a domestic station to take final action in Reports of Survey where the value of the materials involved does not exceed \$100.
- 3. The Agency policy with respect to pecuniary liability is set forth in paragraph 5, and it is felt that all persons should be familiar with the extent of this paragraph as it applies to them in their separate or individual cases.

Unief, SR/Logistics

SR/Log/CET: emc

Distribution:

Original & l addressee

1 SR/Admin

2 SR/Log