

RECOMMENDATION FOR HONOR OR MERIT AWARD

(Submit in triplicate - see HR 20-37)

SECTION A PERSONAL DATA

1. EMP. SER. NO.	2. NAME OF PERSON RECOMMENDED (Last, First, Middle) Hawkins, Adelaide M.	3. POSITION TITLE Cryptanalyst-Ch	4. GRADE GS-14	5. SD
6. OFFICE OF ASSIGNMENT OC-SPD/CMT	7. OFFICE EXT. (If hrs)	8. STATION <input checked="" type="checkbox"/> HEADQUARTERS <input type="checkbox"/> FIELD (Specify location)		
9. HOME ADDRESS (No., St., City, State, ZIP Code)		10. HOME PHONE	11. CITIZENSHIP AND HOW ACQUIRED U.S. - Birth	
12. RECOMMENDED AWARD Career Intelligence Medal		13. IF RETIRING, DATE OF RETIREMENT 29 June 1973	14. POSTHUMOUS YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
15. NAME OF NEXT OF KIN Mrs. John A. Muzheran	16. RELATIONSHIP Mother	17. HOME ADDRESS (No., St., City, State, ZIP Code)	18. HOME PHONE	

SECTION B RECOMMENDATION FOR AWARD FOR HEROIC ACTION OR ACCEPTANCE OF HAZARD

19. WERE YOU AN EYEWITNESS TO THE ACT		YES <input type="checkbox"/>	NO <input type="checkbox"/>
PERSONNEL IN IMMEDIATE VICINITY OR WHO ASSISTED IN ACT OR SHARED IN SAME HAZARD:			
20. FULL NAME	21. ORGN. TITLE	22. GRADE	23. OFFICE OF ASSIGNMENT
LIST ANY OF THE ABOVE PERSONS GIVEN AN AWARD OR RECOMMENDED FOR AWARD FOR PARTICIPATING IN ACT:			
24. FULL NAME	25. AWARD RECOMMENDED		
CONDITIONS UNDER WHICH ACT WAS PERFORMED:			
26. LOCATION	27. INCLUSIVE DATES	28. TIME OF DAY	
29. PREVAILING GEOGRAPHIC CONDITIONS AND OBSTACLES ENCOUNTERED			
30. DATES FOR WHICH AWARD RECOMMENDED		31. ASSIGNMENT COMPLETED	
		YES <input type="checkbox"/>	NO <input type="checkbox"/>
		32. NOW IN SAME OR RELATED ASSIGNMENT	
		YES <input type="checkbox"/>	NO <input type="checkbox"/>

SECTION C RECOMMENDATION FOR AWARD FOR ACHIEVEMENT, SERVICE, OR PERFORMANCE

33. DO YOU HAVE PERSONAL KNOWLEDGE OF THE SERVICE OR PERFORMANCE		<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO
34. OFFICIAL ASSIGNMENT OF PERSON RECOMMENDED AT TIME OF SERVICE OR PERFORMANCE Chief, Cryptanalysis Section, Office of Communications					
35. COMPONENT OR STATION (Designation and location) Special Programs Division, Headquarters					
36. DUTIES AND RESPONSIBILITIES OF ASSIGNED POSITION Supervision of a group of specialists performing cryptanalysis of enciphered materiel collected by <input type="text"/> field units. Provision of technical feedback to those units.					
37. INCLUSIVE DATES FOR WHICH RECOMMENDED Sept. 1947 - June 1973		38. ASSIGNMENT COMPLETED		39. NOW IN SAME OR RELATED ASSIGNMENT	
		YES <input type="checkbox"/>	<input checked="" type="checkbox"/>	NO <input type="checkbox"/>	<input checked="" type="checkbox"/>
		YES <input type="checkbox"/>	NO <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
PERSONNEL WHO ASSISTED OR CONTRIBUTED SUBSTANTIALLY TO THE SERVICE OR PERFORMANCE					
40. FULL NAME	41. ORGN. TITLE	42. GRADE	43. OFFICE OF ASSIGNMENT		
LIST ANY OF THE ABOVE PERSONS GIVEN AN AWARD OR RECOMMENDED FOR AWARD FOR PARTICIPATING IN THE PERFORMANCE:					
44. FULL NAME	45. TYPE OF AWARD				

SECTION D

NARRATIVE DESCRIPTION

Award for Heroic Action or Acceptance of Hazard: Was act voluntary? Describe why act was outstanding, and if it was more than normally expected. Explain, why, and how. If an aerial or marine operation, describe type and position of craft, crew position of individual, and all unusual circumstances. Indicate results of the act. Enclose unclassified citation.

Award for Achievement, Service, or Performance: State character of service during period for which recommended. (Give complete description of administrative, technical, or professional duties and responsibilities if not covered in Section C; include dates of assignment and relief.) What did the individual do that merits the award? Why was this outstanding when compared to others of like grade and experience in similar positions or circumstances? If appropriate, include production records and assistance rendered by other persons or units. What obstacles were encountered or overcome? Indicate results of achievement, service, or performance. Include reference to Fitness Reports, Letters of Commendation, or other documentation already on file which supports this recommendation. Enclose unclassified citation.

SEE ATTACHED

CONTINUED ON ATTACHED SHEET

46. ENCLOSURES (List individually) IF ORIGINATOR IS NOT AN EYEWITNESS OR DOES NOT HAVE PERSONAL KNOWLEDGE OF THE ACT OR PERFORMANCE, ATTACH AFFIDAVITS OF EYEWITNESS OR INDIVIDUALS HAVING PERSONAL KNOWLEDGE OF THE FACTS.

1. PROPOSED CITATION
- 2.
- 3.

47. RECOMMENDATION INITIATED BY <div style="border: 1px solid black; width: 100px; height: 15px; margin: 5px 0;"></div>	48. TITLE AND MENDATION Director of COMMUNICATIONS	49. DATE 21 JUN 1973
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SECTION E RECOMMENDATION FORWARDED THROUGH OFFICIALS CONCERNED FOR THEIR INFORMATION

50. HEAD OF <div style="border: 1px solid black; width: 30px; height: 10px; display: inline-block;"></div> CAREER SERVICE (Career service of nominee)	TITLE AND SIGNATURE Director of Communications	DATE 6 JUN 1973
51. DEPUTY DIRECTOR OF CAREER SERVICE	TITLE Deputy Director for Management & Services	DATE 5 JUL 73
52. DEPUTY DIRECTOR OF OPERATING COMPONENT	TITLE AND SIGNATURE	DATE

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OPF

It is recommended that Mrs. Adelaide Hawkins be awarded the Career Intelligence Medal in recognition of her sustained superior performance throughout her Federal Service career.

Mrs. Hawkins began her Federal intelligence career with the Coordinator of Information in December, 1941 as a GS-03 code clerk. Her aptitude and ability in the cryptographic field were readily evident and she was assigned to cryptanalytic duties within the message center operations. In 1945 she was assigned to the Communications Security Division as Deputy Chief and then as Chief of the Analysis Section making a major contribution in the development of unique agent cryptographic systems, prisoner of war memory cipher systems and operational codes. The only interruption of Mrs. Hawkins' Agency career in the cryptanalytic field was a two year broadening assignment as an Area Security Officer [redacted]

Of particular significance in Mrs. Hawkins' career is the fact that her formal education ended with high school but by taking NSA extension courses over a period of 14 years and through self-study in mathematics she developed into the Agency's best cryptanalyst. Through her initiative, ambition and aptitude she advanced to GS-14 and Chief, Cryptanalysis Section of the Special Programs Division, a position she has occupied since 1960. From the day she was appointed as Chief of this section, she began instituting measures to provide a greater in-house response capability [redacted]. Through her sustained efforts and perseverance and using the latest computer techniques, cipher recoveries increased five fold during the period 1967-69.

Mrs. Hawkins' career has been truly unique in many respects. Not only did she overcome the handicap of being a woman working in a man's world but she surpassed the competition and developed into the Agency's best cryptanalyst. Through the years, she has always had the ability to work with and supervise men of equal ability without the slightest trace of resentment. She became a recognized expert in certain fields of analysis, both within CIA and at NSA and established a professional status at NSA where she is highly regarded as an accomplished authority in the cryptanalytic field.

Mrs. Hawkins has been recognized and commended on numerous occasions for her work in applying her outstanding cryptanalytic ability in decrypting agent messages which appeared unrecoverable. She has also been singled out for recognition for her work on the Panel on Career Service of Women and on the Cafeteria Committee.

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Mrs. Hawkins personifies dedication, perseverance and ambition and has made many valuable and unique contributions to the Central Intelligence Agency and the intelligence community. In recognition of these contributions over thirty-one plus years of service, it is most appropriate that she be recognized by awarding her the Career Intelligence Medal.

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