

APPROVED FOR  
RELEASE  
Historical Collections  
Division  
HR 70-14  
Date: 2 May 2012

HR70

Noted by DGI  
6/15 - last

~~SECRET~~

13 June 1951

*Special - differences  
between accepting reasonable variations  
& going into the diplomatic area - OPC  
workshops.*

STAFF CONFERENCE

AGENDA

Director's Conference Room, First Floor  
Administration Building  
on Wednesday, 13 June 1951, at 1100 hours

1. Incompetent Employees

The Director

All Assistant Directors will submit by 25 June a list of the incompetent employees in their offices who are to be dismissed. It will be assumed that all others are regarded as competent, professional, career employees.

2. Workweek

The Director

We are not making effective use of Saturday, and probably wasting overtime pay. Consequently Saturdays will be used for conferences, thinking, and getting caught up with work. Employees will not be brought in on Saturday unless they are needed.

3. Security

The Director

[Empty rectangular box]

~~SECRET~~

13 June 1951